

BOARD OF SELECTMEN
Proctor School Library
Minutes of April 14, 2014

Acting Chairman Martha Morrison called the meeting to order at 7:30PM. Board members present in addition to Acting Chairman Martha Morrison, were Dick Gandt and Eldon Goodhue. Laura Powers was absent. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable operator Baxter Demers, Tri-Town Transcript reporter Anna Burgess, Water Commissioners Phil Knowles and Richard Stone, Water Superintendent Greg Krom, and residents Sean Cunniff and Richard Cullinan.

ANNOUNCEMENTS:

Selectman Gandt announced that the Town Clean-up would be May 3rd from 8AM – Noon. This year it is sponsored by Faithworks, the ecumenical teen youth group based at the Congregational Church. Members will be on hand in the Town Hall parking lot to pass out trash bags and gloves to volunteers who claim their routes on the Town map and to pile the trash bags up as they come back full of road-side litter.

Selectman Gandt announced that the metal and white goods pickup would be May 14, 15 and 16. Household metals such as stoves, dishwashers, etc. should be placed at the curbside by 7AM for pickup. No stickers are required for items. If you have an item containing Freon, please call 978-887-1500 to register the item prior to pick-up.

Selectman Goodhue announced that a Public Forum for the Water Treatment Plant would be held on April 24th at the Town Library beginning at 7:30PM.

Selectman Gandt announced that there would be a Special Town Meeting on April 22nd relative to one article from a citizen petition. The article is requesting the Town to repeal/rescind the vote the Town took to enter into the Regional Emergency Communication Center at the 2009 Annual Town Meeting.

APPOINTMENTS:

7:40PM – Water Treatment Plant-Water Commissioners Phil Knowles and Richard Stone, and Superintendent Greg Krom were present. Water Commissioner Chairman Phil Knowles began by stating the publicity plan of informing residences about the Water Treatment Plant request that is in the 2014 Annual Town Meeting Warrant. Superintendent Greg Krom went through a presentation (attached), stating that it would be sent out to each resident within the next couple of weeks. It was explained that the design plan, before the town this year, is estimated to cost the average water customer \$41 a year and that the follow on construction phase is estimated to cost water customers an additional \$330 per year. It was stated that roughly 80% of the town is on town water, with 20% on private wells. The cost of the Treatment Plant would be borne by the town's water customers only. The Water Commissioners were seeking the Board's support for the Warrant Article.

CITIZENS QUESTIONS & COMMENTS *none heard*

GENERAL BUSINESS

Old Business

2014 Annual Town Meeting Warrant: Acting Chairman Martha Morrison expressed that based on the current schedule and information provided thus far, it was not expected that the warrant articles for the acceptance of streets at Hickory Beech Development would be ready for this year's Town Meeting.

New Business

Green Communities Grant Request: Selectman Gandt made a motion to approve an application for a Green Communities Competitive Grant in the amount of \$48,936 for a high efficiency gas fired condensing boiler for the Library and for the Acting Chairman to sign, seconded by Selectman Goodhue; so voted: 3-0.

Neurofibromatosis Northeast Bicycle Event Request: Selectman Goodhue made a motion to approve the fourth Annual Coast to the Cure bike ride to benefit Neurofibromatosis Northeast to be held on September 6, 2014. Roads to be traveled through Topsfield would be Ipswich, Main, Washington and Lockwood Lane, seconded by Selectman Gandt; so voted: 3-0.

American Diabetes Association Bicycle Event Request: Selectman Gandt made a motion to approve the North Shore Tour de Cure bike ride to benefit the American Diabetes Association to be held on May 18th, seconded by Selectman Goodhue; so voted: 3-0. Route map was provided.

Essex Agricultural Society Road Race Event Request: Selectman Goodhue made a motion to approve the Topsfield Fair 5K Run/Walk Road Race to be held on September 28th with the route that is the same as previous years, seconded by Selectman Gandt; so voted: 3-0. Route map was provided.

2-One Day Liquor License Request: Acting Chairman Martha Morrison commented that the event is not in compliance with the Town's Rules & Regulations, specifically the amount of participants being quoted as 5,000 and other concerns. Town Administrator Kellie Hebert was requested to do some fact finding. Selectman Goodhue made a motion to table the request, seconded by Selectman Gandt; so voted: 3-0.

One Day Liquor License Request: Selectman Gandt made a motion to approve a One Day Liquor License for Nazareth Academy to hold a Spring Auction fundraiser at Willowdale Estates on May 7th from 6PM-10:30PM and subject to written notification from Nazareth Academy that confirms Ron Messina as their duly authorized representative responsible for sponsoring this event, seconded by Selectman Goodhue; so voted: 3-0.

Banner Request: Selectman Gandt made a motion to approve the Massachusetts Audubon Ipswich River Wildlife Sanctuary request to place a banner, announcing summer camp, between Proctor School and Town Hall from June 10th to June 20th, seconded by Selectman Goodhue; so voted: 3-0.

Zoning Board of Appeals Appointments: Selectman Goodhue made a motion to appoint Kristin M. Palace as an Alternate to the ZBA for a term to end June 30, 2014, seconded by Selectman Gandt; so voted: 3-0. There was a discussion relative to the application submitted by Kim Sherwood to the ZBA as an Alternate, however, at this time it is not necessary to have two alternates.

Fence Viewer Appointment: Selectman Gandt made a motion to appoint Nancy Luther as a Fence Viewer for a term to end June 30, 2014, seconded by Selectman Goodhue; so voted: 3-0.

Town Administrator's Report:

- Update provided on the Treasurer/Collector and Trust Commissioners, they are reportedly working together to move forward toward a quick resolution.
- Update provided on the Pay & Classification Study, market research and comparisons have been completed and a draft classification would be reviewed with the Personnel Advisory Committee shortly.
- Upcoming Town Meetings update provided.

Minutes

Selectman Goodhue made a motion to accept the Minutes of Working Session of Jan 22, 2014, as written, seconded by Selectman Gandt; so voted 3-0.

Selectman Goodhue made a motion to accept the Minutes of Mar 3, 2014, as written, seconded by Selectman Gandt; so voted 3-0.

Selectman Goodhue made a motion to accept the Minutes of Working Session of March 5, 2014, as written, seconded by Selectman Gandt; so voted 3-0.

Selectman Goodhue made a motion to accept the Executive Session Minutes of March 5, 2014 as written and to hold until all issues have been resolved, seconded by Selectman Gandt; so voted 3-0.

Selectman Goodhue made a motion to accept the Minutes of Mar 31, 2014, as written, seconded by Selectman Gandt; so voted 3-0.

Selectman Goodhue made a motion to accept the Minutes of Working Session of April 2, 2014, as written, seconded by Selectman Gandt; so voted 3-0.

Correspondence & Reports

Correspondence

Council on Aging Board Chair verbally received a resignation from member Shirley Sciora, effective March 28, 2014.

The Office of the Governor sent a letter indicating the Chapter 90 funds for Topsfield to be \$271,240, not definite until it is passed into law.

Topsfield Fair sent a letter requesting a full liquor license.

Kopelman & Paige PC has informed the Finn's of their non-compliance to pay taxes due to the Town; the Board was copied on the letter.

Reports

Board of Assessors submitted minutes of January 24th and February 14th, 2014.

Conservation Commission submitted minutes of February 12th & 26th & Mar 12, 2014, along with the March monthly report.

North Shore Regional Vocational School submitted Minutes of February 20th and an agenda for Apr 10th.

Invitations to the Board

The Library would be hosting *An Evening of Viennese Music* on May 2nd at the Gould Barn beginning at 7:30PM.

The Library would be hosting an Earth Day celebration on April 22nd from Noon till 5PM.

At 8:49 PM Selectmen Goodhue made a motion to adjourn and Selectman Gandt seconded the motion; so voted: 3-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as amended at the April 28, 2014 Board of Selectmen's meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Preliminary BOS Minutes –Working Session for January 22nd, March 5th and April 2nd, Regular Session of March 3 and 31 with Executive Session March 5th.
3. Letter from Planning Board regarding the Street Acceptance at Hickory Beech Development
4. Green Communities Grant Request
5. Neurofibromatosis Northeast Bicycle Event Request
6. American Diabetes Association Bicycle Event Request
7. Essex Agricultural Society Road Race Event Request
8. Two-One Day Liquor License Requests from Pooch-A-Palooza, Inc
9. One Day Liquor License Request from Nazareth Academy
10. Banner Request from the Audubon Ipswich River Wildlife Sanctuary
11. Zoning Board of Appeals Appointment requests
12. Fence Viewer Appointment request
13. Council on Aging resignation received.
14. Estimated Chapter 90 funds released from the Governor.
15. Topsfield Fair Grounds request for a full liquor license
16. Kopelman & Paige PC letter regarding back taxes due at Lamson House
17. Board of Assessors minutes of January 24th and February 14th
18. Conservation Commission minutes of February 12th and 26th and March 12th, also monthly report.
19. NS Regional Voc minutes of February 20th and Agenda for April 10th.
20. Library events: Concerts in the Barn-May 2nd and Earth Day-April 22nd

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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