

BOARD OF SELECTMEN
Working Session
Minutes of March 27, 2010

Chairman Martha Morrison called the meeting to order at 9:30AM. Board members present, in addition to Chairman Morrison, were Richard Gandt, Nancy Luther, Karen Dow and Laura Powers. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Town Accountant, Pam Wood and resident Jeanine Cunniff.

2010 Warrant Final Review: Ms. Wilder asked if anyone had questions for the Town Accountant in regards to the numbers being presented in the FY11 Budget for final review.

Article #3, General Operating Budget: Selectman Gandt made a suggestion that the override numbers be placed in a column off to the right of the department effected by the override amount. This would display those that are structural and those that are a part of the operating budgets.

Article #4, Water Department Operating Budget: It was suggested that the Finance Committee's recommendation be located under the Water Department's operating budget.

Article #5, Masconomet Regional School District Assessment: Numbers needed to be added.

Article #6, North Shore Vocational School District Assessment: Numbers needed to be added.

Article #10, Park Revolving Fund: Selectman Gandt purposed that the amount be raised by \$5,000 to give the Recreation Committee added and needed flexibility in FY12 in the event the Beach Association doesn't follow through maintaining Hood Pond as a town beach facility. The Board agreed to the increase. This article will require the Finance Committee to revote their recommendation.

Article #15, Proctor School Doors: Chairman Morrison stated that the replacements of the Proctor School doors are part of a plan and should be able to move forward.

Article #20, Purchase of Chemical Analyzers for the Pump Stations; #21, Boston Street and Garden Street Water Tank Inspections; #22, Central Street Water Main Design; and #23, Purchase of a Pick-Up Truck: Ms. Wilder will check with the Water Department Superintendent on the language presented.

Article #26, Amend General Wetlands Bylaw: Ms. Wilder will check on language regarding vernal pools.

Article #27, Non-Criminal Disposition-Board of Health: New language was presented to adopt the State Food Code.

Article #29, Non-Criminal Disposition-Stormwater Management & Erosion Control Bylaw: Quotation marks and a comma were added.

Article #39, Use of Town Facilities for Solar Energy Projects: Minor change is: school *buildings* to school *properties*.

Article #40, Bylaw Governing Discharges to the Municipal Storm Drain System: Chairman Morrison and Selectman Gandt have agreed to work together on the language for final review.

Ballot Questions:

There was discussion regarding the concept of the override items and it was agreed to have two Questions. Question 1 was to contain those items that reflect increases to the Operating Budget and Question 2 to contain Capital items and one time expenses. Items to be included:

Question 1: the Police Liability Training, Police Resource Officer, Road, Bridge and Sidewalk Reconstruction and Maintenance and the Masconomet Regional School District Assessment for a total amount of: \$104,307.

Question 2: Police Cruiser, Fire Department Defibrillator, Proctor School Doors and a Highway Department's Dump/Plow/Sander/Wing Truck for a total amount of: \$93,500.

Topsfield Beach Association: Selectman Gandt provided an update: the Association is planning on moving forward to open this season, contingent upon the Agreement set forth by the Town and the insurance costs. They are researching the insurance issues and related costs. Selectman Luther urged that the Beach Association to bring their non-profit status up to date with the State filings, as there doesn't appear to be any information online.

At 11:45AM, Selectmen Dow made a motion to adjourn, seconded by Selectman Powers; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as amended at the August 30, 2010 Board of Selectmen's meeting.

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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