

BOARD OF SELECTMEN
Working Session
Proctor School Library
Minutes of March 10, 2014

Chairman Ken Vogel called the meeting to order at 7:30PM. Board members present in addition to Chairman Vogel, were Martha Morrison, Dick Gandt, Laura Powers and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable operators Caleb Hudson, Fire Chief Ron Giovannacci, Highway Superintendent Dave Bond, Board of Health Agent John Coulon, Tri-Town School Superintendent Bernie Creeden, Tri-Town School Assistant Superintendent of Operations Steve Greenberg, Elementary School Committee members: Susan Archer, Rose Lucey, Katherine Carlson, Gordon Spater, Finance Committee members Jon Guido and Dan Shagrue, Principal Steward School Michelle Costa, Principal Proctor School Sarah O'Leary, Sean Cunniff and other residents as listed on the attendance sheet (attached).

Chairman Vogel opened the meeting welcoming the audience and explaining that the Elementary School Committee was meeting with the Finance Committee and would join the Board of Selectmen at 7:45PM.

Water Operator Position: Selectman Morrison made a motion to approve a Memorandum of Understanding for the Water Operators position, seconded by Selectman Powers; so voted: 5-0.

Firefighters Union Contract: Selectman Powers made a motion to approve a One-year contract for FY14 with the Full-time Firefighters, seconded by Selectman Gandt; so voted: 5-0.

Investment Policies: Selectman Goodhue recommended that the draft version of the policies be circulated for comment to the appropriate Boards with comments to be forward to the Town Administrator.

2014 Annual Town Warrant Articles:

Articles #1-12: Selectman Gandt made a motion to accept articles numbered 1-12 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Morrison; so voted: 5-0.

Articles #34-37: Selectman Gandt made a motion to accept articles numbered 34-37 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Powers; so voted: 5-0.

Articles #26-27: Selectman Gandt made a motion to accept articles numbered 26-27 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Powers; so voted: 5-0.

7:50 Appointment: FY 15 Budget Presentation Elementary School Committee & Finance Committee- Elementary School Committee member Gordon Spater explained that the school committee had reduced the original \$655,618 over guideline amount to \$290,757. School Committee Chairman Susan Archer further explained that of that amount \$90,000 was to be appropriated for capital items including 25 iPad's to each grade level. School Committee member Gordon Spater respectively requested that the Board place a placeholder on the 2014 Annual Town Meeting Warrant and for an override ballot question in the amount of \$290,757, related to the Elementary School FY15 budget. Resident Gregg Lindsey was recognized and presented a packet of letters from parents he had collected expressing support of the override question being requested. Finance Committee member Jon Guido reported that the Town FY 15

budget model shows roughly \$300,000 over levy capacity. Process and deadline dates for warrant and ballot language were reviewed.

2014 Annual Town Warrant Articles (continued)

Articles #29: Selectman Gandt made a motion to accept article numbered 29 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Powers; so voted: 5-0.

Articles #22-24: Selectman Morrison made a motion to accept articles numbered 22-24 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Powers; so voted: 5-0.

Chairman Vogel recognized Health Agent John Coulon who explained that annually the Board of Health requests a revolving fund and the reasons why. The Board rejected the request.

Articles #14 and 16-21: Selectman Gandt made a motion to accept articles numbered 14 and 16-21 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Powers; so voted: 5-0.

Articles #30 & 31: Selectman Powers made a motion to accept articles numbered 30 & 31 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Morrison; so voted: 5-0.

Articles #32: Selectman Morrison made a motion to accept article numbered 32 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Goodhue; so voted: 5-0. This is a placeholder with exact request to come from the Conservation Commission after their meeting of March 12, 2014.

There was a brief discussion regarding Articles #44, 45 & 53 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14 and the Board delayed further discussion until March 12th and after the Town Administrator had an opportunity to discuss the options with the Finance Committee Chairman Mark Lyons and model developer Karen Dow, scheduled for March 11th.

Articles #56-59: Selectman Morrison made a motion to accept articles numbered 56-59 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Goodhue; so voted: 5-0.

Articles #60: This is a Citizen Petition and will be placed on the 2014 ATM Warrant Articles dated 3/10/14. No vote required.

Articles #38, 40-43, 46-51 (would be combined into #54), 52 & 54: Selectman Morrison made a motion to accept articles numbered 38, 40-4, 52 & 54 as listed on draft entitled 2014 ATM Warrant Articles dated 3/10/14, seconded by Selectman Goodhue; so voted: 5-0.

Articles that would be voted on at Wednesday, March 12 Working Session would be Large Capital Projects and a Special Act to Petition the State for Alcohol Pouring Licenses.

At 9:40PM, Selectmen Goodhue made a motion to adjourn and Selectman Powers seconded the motion; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

Minutes – 3/10/14

Page 3

1. Agenda
2. Elementary School Committee presentation documents
3. Draft List of 2014 ATM Warrant Articles dated 3/10/14

Approved as amended at the April 28, 2014 Board of Selectmen's meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.