

**BOARD OF SELECTMEN
Proctor School Library
Minutes of March 3, 2014**

Chairman Ken Vogel called the meeting to order at 7:30PM. Board members present, in addition to Chairman Vogel, were Martha Morrison, Dick Gandt, Laura Powers and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable operator Caleb Hudson, Tri-Town Transcript reporter Anna Burgess, Police Chief Evan Haglund, Tri-Town School Superintendent Bernie Creeden, Tri-Town School Assistant Superintendent Steve Greenberg, Elementary School Committee members: Susan Archer, Rosemary Lucey, Katherine Carlson, Joe Quigley, and Gordon Spater, Finance Committee members Mark Lyons, Heidi Bond, Dana Warren, Jon Guido, and Dan Shagrue, Library Director Laura Zalewski, Library Trustees Audrey Iarocci, Kathleen Hoffman, Philip Madell, and Sean Cunniff, Fire Chief Ron Giovannacci, Captains Jen Collins Brown and Chick Denault, members of the Fire Department Conor Brown, Travis Fontaine, Bob Boeri, Britany Taylor, Don Wood, and David Ahern, Trust Commissioners David Strachan, Richard Walsh and Barbara Booth, Willowdale Estate owner Briar Forsythe, Topsfield Commons 1854 owner Kristi Martino and many residents (parents) that signed an attendance log that is attached.

CITIZENS QUESTIONS & COMMENTS:

Chairman Vogel recognized Police Chief Evan Haglund. Chief Haglund presented Chairman Vogel with a plaque expressing the Police Department's sincere gratitude for his service to the Board of Selectmen and as liaison to the Police Department.

GENERAL BUSINESS

New Business

Police Chief Contract: Selectman Morrison made a motion to approve an employment contract with Evan EJ Haglund as Topsfield Police Chief for a term to begin May 1, 2014 and to expire April 30, 2017 as presented, seconded by Selectman Gandt; so voted: 5-0.

One Day Liquor License: Selectman Morrison made a motion to approve a One Day Liquor License to Friends of the Boxford Library for a fundraiser to be held at the Coolidge Hall at the Topsfield Fairgrounds, on April 5th beginning at 6PM-9:30PM, seconded by Selectman Powers; so voted: 5-0.

Minutes

Selectman Morrison made a motion to accept the Minutes of January 6, 2014, as written, seconded by Selectman Gandt; so voted 4-0. Selectman Goodhue abstained.

Selectman Gandt made a motion to accept the Executive Session Minutes of January 6, 2014 as amended and to hold until all issues have been resolved, seconded by Selectman Powers; so voted 4-0. Selectman Goodhue abstained.

Selectman Morrison made a motion to accept the Minutes of the Working Session of January 13, 2014, as written, seconded by Selectman Powers; so voted 4-0. Selectman Goodhue abstained.

Selectman Powers made a motion to accept the Minutes of the Working Session of January 15, 2014, as written, seconded by Selectman Morrison; so voted 4-0. Selectman Goodhue abstained.

Selectman Powers made a motion to accept the Minutes of the Working Session of January 29, 2014, as written, seconded by Selectman Morrison; so voted 4-0. Selectman Goodhue abstained.

Selectman Morrison made a motion to accept the Minutes of February 3, 2014, as written, seconded by Selectman Powers; so voted 5-0.

Selectman Powers made a motion to accept the Executive Session Minutes of February 3, 2014 as amended and to hold until all issues have been resolved, seconded by Selectman Morrison; so voted 5-0.

Town Administrator's Report:

- FY15 Budget Update provided
- Annual Town Meeting Warrant Update provided

Correspondence & Reports

Correspondence

Willowdale Estate has sent a letter to Mr. Niland regarding the noise complaint and copied the Board of Selectmen.

Chief Financial Officer Susan Givens has sent a letter stating the funding of the Superintendent Search will come from the Excess and Deficiency fund. Selectman Powers updated the Board on the Masconomet Superintendent search, stating that the expectation is to have a new person in place by July 1, 2014.

Fire Chief has forwarded a letter of thanks that had been received from resident Gretchen Scott for assistance received for her husband.

Corey Wayshville has submitted his letter of resignation as a Call firefighter.

APPOINTMENTS:

7:45PM – FY15 Elementary School Budget Presentation: Elementary School Committee Chairman Susan Archer presented the FY15 budget through a slide presentation (see attached), with assistance provided by Tri-Town School Superintendent Bernie Creeden and Tri-Town School Assistant Superintendent Steve Greenberg. Elementary School Committee Chairman Susan Archer expressed the likelihood that an override would be required to achieve the FY15 fiscal requirements needed within the school budget.

8:30PM – Liquor Pouring License: Kristi Martino (Topsfield Commons 1854) and Briar Forsythe (Willowdale Estate) approached the Board to request a discussion relative to obtaining all alcohol pouring licenses. Chairman Vogel explained the process via a citizen petition; however, he did explain that the Board could consider placing an Article on the 2014 Annual Town Meeting Warrant to petition the Legislature for a certain number of pouring licenses.

8:45PM – Trust Commissioners: Trust Commissioner Chairman David Strachan and members Richard Walsh and Barbara Booth approached the Board. Chairman Strachan read a statement (attached). Chairman Vogel stated that due to threats of legal chargers being made there would be no further discussion and then he charged Selectman Goodhue to meet with Treasurer/Collector Barbara Michalowski and Chairman Trust Commissioner David Strachan to assist in finding a resolution to the Trust Fund issue.

GENERAL BUSINESS

Old Business

2014 Annual Town Meeting Warrant: Fire Chief Ron Giovannacci approached the Board and defended the need the Fire Department has for the 3 capital vehicle items that the Fire Department is requesting for FY15. The Board discussed different funding options.

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At 10:30PM Selectmen Gandt made a motion to adjourn and Selectman Morrison seconded the motion; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the April 14, 2014 Board of Selectmen's meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Preliminary BOS Minutes – Regular Session January 6th with Executive Session, Working Sessions: January 13, 15, 29 and Regular Session February 3rd with Executive Session.
3. List of Annual Town Meeting Warrant Articles
4. Pouring Licenses request from Topsfield Commons 1854 and Willowdale Estate
5. Boxford Town Library One Day Liquor License request
6. Draft of Investment Policies for Trust Funds
7. Police Chief Employment contract
8. Willowdale Estate sent a follow-up letter to Mr. Niland regarding a noise complaint
9. Masconomet has submitted a letter explaining the funding source for the superintendent search
10. Citizen Gretchen Scott thanked the Fire Department for their assistance.
11. Corey Wayshville submitted a letter of resignation as a Call firefighter

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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