

**BOARD OF SELECTMEN**  
**Proctor School Library**  
**Minutes of February 13, 2012**

Chairman Laura Powers called the meeting to order at 6:00PM. Board members present, in addition to Chairman Powers, were Martha Morrison, Dick Gandt, Eldon Goodhue and Ken Vogel. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable Ryan Jarvis and Walter Harmer, Tri-Town Transcript reporter Suzanne Snell and Police Chief Evan Haglund.

**ANNOUNCEMENTS:** Chairman Powers reported that the Board would meet tonight at 6PM to accommodate the attendance of Board members at the Masconomet Regional School District meeting on their proposed FY13 budget. The recorded Board of Selectmen meeting would be broadcasted at the regular 7:30PM time.

Selectman Morrison announced that the Zoning Board of Appeals would be holding public hearings on February 28<sup>th</sup> for the following addresses: 53 Main Street relative to site plan review for parking, 240 Boston Street requesting a special permit, 46R Main Street relative to site plan review and several items at 5-15 Main Street, Institution for Savings.

Selectman Goodhue announced two events at the Library: 1) Telling Time in Early New England would be on February 19 at the Gould Barn beginning at 3PM and 2) Drawing Optical Illusions would be on Thursday, February 23<sup>rd</sup> beginning at 6:00-8:00pm. Selectman Goodhue suggests looking on the website for further details for the events.

**GENERAL BUSINESS**

**New Business**

**Police Appointments:** Police Chief Evan Haglund explained his request for several appointments. Selectman Morrison made a motion to appoint the personnel indicated on the attached list for the positions of Prisoner Watch, Dispatcher and Auxiliary Police Officer, effective February 14, 2012 and all to expire June 30, 2012, seconded by Selectman Vogel; so voted: 5-0.

**Town Clerk Election Officers:** Selectman Morrison made a motion to appoint individuals on the attached list to serve as Election Officers for the elections on March 6<sup>th</sup>, May 3<sup>rd</sup>, September 6<sup>th</sup> and November 6<sup>th</sup>, 2012, seconded by Selectman Gandt; so voted: 5-0.

**Town Clerk:** Selectman Morrison made a motion to accept, sign, and request posting by the Constable of the attached Warrant for Presidential Primary as presented, seconded by Selectman Goodhue; so voted: 5-0.

**Chapter 90 Reimbursement Request:** Selectman Gandt made a motion to approve a Chapter 90 Reimbursement Request and Final Report in the amount of \$364,761.15 for milling and resurfacing of Ipswich Road, and resurfacing of Campmeeting Road and a portion of Perkins Row, seconded by Selectman Morrison; so voted: 5-0.

**Renewal of Ambulance Services:** Selectman Gandt requested that the amendment to the contract with Northeast Regional Ambulance Inc. of Middleton to be tabled until the next meeting so as to allow the Board to review performance data.

**Cable TV/Town Website Professional Services Agreement:** Selectman Gandt requested that this agreement be tabled as the wording and funding were not complete. Chairman Powers requested that the item be placed on the agenda for the February 15<sup>th</sup> meeting.

**Liaison Reports**

Selectman Morrison announced that she would be amiable to coordinating this year's budget forum once a date has been secured with the Finance Committee.

Selectman Morrison reported that the Cable TV/Website Committee is seeking a policy from the Board on what events are videotaped and replayed and which ones should not be.

Selectman Vogel announced that beginning tonight and tomorrow night at 7PM, there would be a review of the Masconomet Regional School District FY13 budget presented in the high school library.

**Town Administrator's Report:**

- Dog Kennel usage in Newburyport
- Union negotiations with 7 Town unions
- Budget Review with Finance Committee and reviewed proposed bump in Town Administrator's salary which is due to an expected overlap of wages.

**Selectmen Minutes:**

Selectman Morrison made a motion to accept Minutes of December 27, 2011 as written, seconded by Selectman Vogel; so voted 4-0-1. Selectman Goodhue abstained.

Selectman Morrison made a motion to accept the Minutes of January 5, 2012 as amended, seconded by Selectman Vogel; voted 4-0-1. Selectman Goodhue abstained.

Selectman Gandt made a motion to accept the Minutes of January 30, 2012 as amended, seconded by Selectman Morrison; voted 4-0-1. Selectman Goodhue abstained.

**Correspondence & Reports**

Correspondence

The Meadows at Topsfield Notice: Topsfield Preferred Resident Program letter was received.

Moderator Appointment: Moderator John Kinhan has submitted a letter stating the appointment of Patricia Landgren to the Memorial Day/Veterans Day Committee.

Fire Department Appointment: Fire Chief has appointed Conor Brown as Probationary Firefighter for a term to expire June 30, 2012. Mr. Brown will replace Darrell Moore who retired.

Wheaton Hill: AAA Southern New England has informed the Town that Wheaton Hill has been featured in their Feb 2012 edition of AAA Horizons publication.

2012 Pepsi Supports Surrounding Towns Program: Letter has been received explaining the program, along with an application if needed.

Reports

Town Account has submitted the Update on Fiscal 2012 Local Receipts July – December.

Board of Assessors submitted minutes of January 13 and 20, 2012.

Conservation Commission submitted a monthly report for January.

Finance Committee Minutes of 1/9, 1/23 and 1/30 have been posted to the website.

NS Regional Vocational School submitted Minutes of Dec 8, 2011 and agenda for Feb 9<sup>th</sup>.

Invitations

MMA Legislative Breakfast will be held from 8AM-10AM at various locations on the list attached.

25<sup>th</sup> Year Celebration for the Independent Living Center of NS & Cape Ann, Inc. to be held on April 3<sup>rd</sup> from 4-7PM at the House of Seven Gables, Salem MA.

**Warrants:** The Selectmen signed and approved warrants in the amount of \$ **357,177.86**. The breakdown is as follows:

Warrant FY12:	
065T	\$ 88,163.04
066	\$ 269,014.82

At 6:35 PM, Selectmen Goodhue made a motion to adjourn and Selectman Morrison seconded the motion; so voted: 5-0.

Donna Rich, Secretary  
Selectmen's Office

*Approved as amended at the March 12, 2012 Board of Selectmen's meeting.*

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. List of Police appointments
3. List of Election Officers
4. Warrant for Presidential Primary
5. Chapter 90 Reimbursement documents
6. Ambulance contract amendment documents
7. A Professional Services Agreement
8. Preliminary BOS Minutes – 12/27/11, 1/5/12, 1/30/12
9. Letters from: The Meadows at Topsfield, Town Moderator, Fire Chief, AAA Southern NE, and Pepsi.
10. Reports from: Town Accountant, Board of Assessors, Conservation Administrator, Finance Committee and NS Regional Vocational School.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.