

**BOARD OF SELECTMEN
Proctor School Library
Minutes of January 6, 2014**

Chairman Ken Vogel called the meeting to order at 7:30PM. Board members present, in addition to Chairman Vogel, were Martha Morrison, Dick Gandt and Laura Powers. Eldon Goodhue was absent. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable operator Caleb Hudson, Tri-Town Transcript reporter Anna Burgess, Police Chief Evan Haglund, Police Student candidate Robert Varney, Town Accountant Pam Wood, Roselli, Clark & Associates Auditors Tony Roselli and Chad Clark.

ANNOUNCEMENTS: Chairman Vogel announced that the Board would go into Executive Session at the end of regular session to discuss negotiating strategies with respect to collective bargaining and would not return to Open Session.

APPOINTMENTS:

7:30PM – Police Appointment - Police Chief Evan Haglund introduced Robert Varney. Robert Varney expressed his reasons for wanting to become a Topsfield Police Officer. Selectman Morrison made a motion to appoint Robert Varney to the position of student police officer effective Monday, March 10, 2014 upon entrance to the MPTC approved Police Training Academy, second by Selectman Powers; so voted: 4-0.

GENERAL BUSINESS

New Business

Police Auxiliary Appointments: Selectman Morrison made a motion to appoint the following Auxiliary/Special Police officers, whose appointments expired December 31, 2013, to six month terms commencing on January 1, 2014 through June 30, 2014: Officers Dave Bond, Stephen Shepard and Paul Polonsky, seconded by Selectman Gandt; so voted: 4-0.

Emerson Field Lease: Selectman Gandt made a motion to approve a lease agreement between the Town and the Congregational Church of Topsfield, in the amount of \$625 for a term of six-months commencing on Jan 1, 2014 and to terminate on June 30, 2014, seconded by Selectman Powers; so voted: 3-0. Selectman Morrison recused herself due to her affiliation with the Congregational Church.

CITIZENS QUESTIONS & COMMENTS

Town Administrator's Report:

- Summary of the FY15 Budget Process was provided.
- Meeting with Ken Best of DRA who performed the Town Facilities Report was discussed.

At 8:09PM the meeting went live on cable. Selectman Gandt provided viewers a summary of the meeting's discussions to this point..

APPOINTMENT:

8:10PM – Auditors Review of FY13 Audit: Roselli, Clark & Associates Auditors representatives Tony Roselli and Chad Clark reviewed, but not exclusively, their findings of the Town Audit.

Correspondence & Reports

Correspondence

Weston & Sampson submitted the Fall 2013 Semiannual Environmental Monitoring Report for the Sanitary Landfill.

Reports

Board of Assessors submitted minutes of November 8 & 14, 2013.

NS Regional Vocational School submitted minutes of October 10th and agenda for December 12th.

Library Board of Trustees submitted minutes of November 12th.

Invitation

Kopleman & Paige PC would be holding a retirement celebration in honor of Leonard Kopelman on January 23rd.

At 9:31PM, Selectmen Morrison made a motion to go into Executive Session to discuss negotiating strategies with respect to collective bargaining and not return to Open Session; seconded by Selectman Powers. In a roll call vote, a yes vote was recorded for Chairman Vogel, Selectman Morrison, Selectman Gandt and Selectman Powers. The Board would not return to open session.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the March 3, 2014 Board of Selectmen's meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Preliminary BOS Minutes –Working Session November 4, Regular Session of November 25 and December 9, with Executive Sessions of November 25 and December 9
3. Roselli, Clark & Associates Audit Review of FY13, financial slides distributed at the meeting
4. Police Auxiliary Appointments information
5. Emerson Field Lease Agreement documents
6. Weston & Sampson Semiannual Environmental Monitoring Report for the Fall of 2013
7. Board of Assessors minutes of November 8 & 14, 2013
8. NS Regional Vocational School minutes of October 10 and agenda for December 12.
9. Library Board of Trustees minutes of November 12.
10. Retirement celebration for Leonard Kopelman of Kopelman & Paige PC

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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