

## **Topsfield Planning Board**

April 5, 2011

Chairman Winship called the meeting to order at 7:30 PM. Board members present were Robert Winship, Janice Ablon, Gregor Smith and Ian DeBuy Wenniger. Roberta Knight, Community Development Coordinator was also present.

**Visitors:** Selectmen Martha Morrison and Dick Gandt;

**Minutes:** Clerk Janice Ablon made the motion to approve the minutes of March 15, 2011 as amended; seconded by Member Gregor Smith; so voted 4-0.

**Re- Scheduling of Zoning Public Hearing:** Ms. Knight informed the Board that upon investigation it has been determined that the legal notices for the public hearing on March 15, 2011 were not published by Community Newspapers in the Tri-Town Transcript; as such, a new hearing would need to be scheduled. After reviewing the various options, it was the consensus of the Board to re-schedule the public hearing for Monday, April 25, 2011 at 8:00 PM in the Town Hall conference room.

**Cancellation of Meeting:** The Board cancelled its regularly scheduled meeting for April 19, 2011.

**Review of Warrant Articles:** The Board reviewed the revised warrant articles dated March 28, 2011 that included the public hearing version edited with descriptions and Town Counsel revisions. The Board made a few minor revisions to the document. The Board also discussed Town Counsel's comments relative to revisions to Section 2.08 of the Zoning Bylaw. It was the consensus of the Board to withdraw this article for town meeting action in order to properly address Town Counsel's concerns.

Clerk Janice Ablon made the motion to withdraw amendments to Zoning Bylaw, Article II, Section 2.08 relative to the Town maps; seconded by Member Ian DeBuy Wenniger; so voted 4-0. See Attachment for specific details.

**Review of the Ground-Mounted Solar Photovoltaic Installations:** The Board reviewed the new Chapter XVI and made additional edits to the March 15<sup>th</sup> version. Member Gregor Smith made the motion to approve Chapter XVI, Ground-Mounted Solar Photovoltaic Installations as amended; seconded by Member Ian DeBuy Wenniger; so voted 4-0. See Attachment for specific details.

The meeting was adjourned at 10:17 PM.

Respectfully submitted,

Roberta M. Knight  
Community Development Coordinator