

**TOPSFIELD TOWN LIBRARY BOARD OF TRUSTEES (Revision 1)**  
**Tuesday February 14, 2012 MEETING 7:30 p.m. Periodicals Room**

**AGENDA**

*Meeting Call to Order*

1. Approval of Meeting Minutes
  - Approve January 10, 2012 meeting minutes
2. Friends of the Library Report
3. New Business
  - Budget update and information
  - Provisions for transitions in the director's position
4. Director's Monthly Report to include:
  - Staff report
  - Facility report
  - Financial report
  - Program report
5. Old Business
  - Meeting room policy changes
6. Committee Reports
  - Art Committee update
  - Music Committee update
7. Other Business – future agenda items

*Meeting Adjourned*

*Next Board Meeting – March 14, 2012 -- 730pm at the Library Periodical Room*