

**TOPSFIELD BOARD OF HEALTH AGENDA**  
**Thursday, December 27, 2012**  
**7:30 pm, Town Hall Conference Room**

**I. APPOINTMENTS**

- **7:45 PM VOTE:** 123 Salem Road Dan Johnson: For Local Upgrade Approvals Requested.

**II. HEALTH AGENT'S REPORT**

- Emergency Preparedness/Medical Reserve Corp. – Update including January 9, 2013 CDC Audit of Topsfield Plans and Recent Award of \$4,000 Grant to the Topsfield Regional Medical Reserve Corps (TRMRC)
- Monthly Case Review: Anonymous Complaint

**III. NEW BUSINESS**

- **VOTE:** November Minutes
- **DISCUSSION AND VOTE:** Penalty in the amount of 50% to be added to late renewal of Annual Permits (Food, Tobacco, Tanning, Pool, Beach).
- **DISCUSSION:** Status of Government Review Committee Report
- **PRESENTATION AND PARTICIPATION:** Topsfield Emergency Dispensing Site Inventory Management Training
- **DISCUSSION and POSSIBLE VOTE:** Wade Goldman will present the Board with the Annual Town Meeting Warrant Article Request to establish a Revolving Account for the Topsfield Board of Health. Deadline for submission of place holder is January 1, 2013.

**IV. OLD BUSINESS**

**V. FINANCIALS**

- Review and SIGN Bill Warrant

**VI. COMMUNICATIONS**

- Announcement from Local Public Health Institute at Boston University: John Coulon has been selected as a Public Health Fellow. Award to be presented April 30, 2013.

**VII. EXECUTIVE SESSION – (if necessary)**