

TOPSFIELD BOARD OF HEALTH AGENDA
Thursday, July 25, 2013
7:30 pm, Town Hall Conference Room

I. APPOINTMENTS:

- **7:45 PM DISCUSSION and VOTE:** 43 Willowdale Road: Charles Johnson, P.E., Local Upgrade Approval Request for Sieve Analysis in lieu of Perc Test
- **8:00 PM DISCUSSION AND VOTE:** 36 Alderbrook Drive: Charles Johnson, P.E., Local Upgrade Approval Request for reduction of setback of leach field from foundation.

II. HEALTH AGENT'S REPORT

- General Report of Activities, including NEHA/AEC in DC
- Introduction of Alex Brinkert, DPH Intern
- Update Topsfield Emergency Preparedness and Topsfield Regional MRC Activities
- Monthly Case Review
- Update on Tight Tanks Installation at Topsfield Fairgrounds
- Update of Health Department Intern Project

III. NEW BUSINESS

- **VOTE:** May and June Minutes
- **REVIEW AND APPROVE:** Annual Health Agent Report for FY13
- **VOTE:** Commonwealth Medicine Contract for FY14, if ready
- **REVIEW and APPROVE:** TBOH Meeting DATES from January – June 2014

IV. OLD BUSINESS

- **DISCUSSION:** Closing out fiscal year; unpaid bills

V. FINANCIALS

- Review and **SIGN** Bill Warrant

VI. COMMUNICATIONS

VII. EXECUTIVE SESSION (IF NECESSARY)