

TOWN GOVERNMENT REVIEW COMMITTEE

Minutes of December 6, 2011 meeting

Meeting called to order at 6:37 PM by Laura Powers

Those in attendance were Laura Powers, Ginna Wilder, Boyd Jackson, Jan Ablon, Holger Luthur, George Anderson and Al Wallace

Others in attendance were: Dick Gandt

Handouts were distributed that were:

- Charter for the 2011 Town Government Review Committee
- MMA Paper titled "Change in Form of Government-Topsfield, MA".....a study of the findings of the 2003 Town Management Committee
- Town of Topsfield Organization Chart

Election of Chairman and Clerk were held as follows:

- Jan Ablon nominated Holger Luthur as chairman seconded by Al Wallace
- Boyd Jackson nominated by Holger Luthur seconded by George Anderson

A discussion of the duties and responsibilities of each position was held.

The vote resulted in Holger Luthur being elected Chairman by a 3-2 vote and Boyd Jackson being elected Clerk.

A meeting schedule was decided to be every two weeks on Tuesday nights beginning December 13th. It was also decided that (for posting reasons) if a scheduled meeting had to be cancelled it would not be rescheduled and the next meeting would be the next regularly scheduled meeting.

Ginna Wilder was asked to try to find the final report of the 2003 Town Management Committee for presentation at the next meeting.

Holger Luthur asked each committee member to submit, at next meeting, a list of potential candidates to be interviewed by this committee.

A motion to adjourn was made by George Anderson at 7:23 PM so voted unanimously.

Next scheduled meeting to be December 13, 2011.