

## **TOWN GOVERNMENT REVIEW COMMITTEE**

Minutes of January 10, 2012 meeting

Meeting called to order at 7:00 PM

Members in attendance were Boyd Jackson, Jan Ablon, Holger Luther, George Anderson and Al Wallace

Others in attendance were: Ginna Wilder, Laura Powers

Discussed:

- Setting up interviews with various elected town boards including Highway, Water, P&C, Assessors, Town Clerk, Planning Board and Housing
- Setting up interviews with various appointed boards or committees with professional staffs that include Cons Com, Board of Health, Zoning Board of Appeals, Council on Aging and Roberta Knight
- Continued conflicts with meeting on Tuesdays and agreed to change meeting dates from second and fourth Tuesdays of each month to second and fourth Thursdays of each month.
- Jan Ablon has set up meetings with Hans Larson of Wellesley and Michael Lombardo of Hamilton for February 28
- Procedure for remote participation by a member (George Anderson in Florida for the winter)
  1. Notify chair of reason for absence
  2. Distribute materials prior to meeting, if feasible
  3. Must have a physical quorum present
  4. All votes must be roll call votes
  5. Executive session is okay as long as there is no other person within earshot
  6. Phone will be set up in town hall conference room
- Holger drafting an invitation letter to various boards and committees
- Meeting with Highway (Phil Knowles), P&C (bob Benjamin) set up for January 26 (later changed to February 2)

- Jan reported that she had spoken to Marilyn Contreras at Mass Housing and Community Development (meeting set with Marilyn for Feb 16)

Meeting adjourned at 8:05 PM

Next meeting set for January 19