

**Topsfield Finance Committee**  
**Minutes to the Meetings**  
**May 3, 2011**

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 6:07 p.m. with Heidi Bond, Paul Dierze, Karen Dow, Kathy Hartmann, Steve Lais, and Holger Luther present. Town Administrator Virginia Wilder, Town Moderator John Kinhan, Selectman Chairman Richard Gandt and Selectmen Eldon Goodhue, Nancy Luther, Martha Morrison, and Laura Powers were also present. Lauren Greenberg, Town Counsel, joined the meeting at 6:10 and Elementary School Committee member Jeanine Cunniff arrived at 6:20.

II. **Minutes:** A motion was made by Holger Luther to accept the 04/25/11 minutes as written, seconded by Kathy Hartmann, voted in favor 6-0-1, with Steve Lais abstaining.

III. **Final Preparation for Annual and Special Town Meetings:** The Chairman confirmed members were prepared to speak on their assigned departmental budgets and warrant articles. The Town Moderator confirmed the wording of Article Fifth and the Committee discussed procedures regarding the presentation of articles and recommendations with Town Counsel.

IV. **Upcoming Meeting Schedule:** The next meeting of the Finance Committee will occur on June 27, 2011 at 7:00 p.m. in the Proctor School Teacher's Lounge.

VI. **Adjourn:** A motion was made by Holger Luther to adjourn at 6:25 p.m., seconded by Steve Lais, voted in favor 7-0.

Respectfully submitted,

Erica Clay