

**Topsfield Finance Committee  
Minutes to the Meetings  
April 25, 2011**

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 7:00 p.m. with Heidi Bond, Paul Dierze, Karen Dow, Kathy Hartmann, and Holger Luther present. Town Administrator Virginia Wilder, Town Moderator John Kinhan, and Heidi Fox were also present. Selectman Chairman Richard Gandt and School Committee member Jeanine Cunniff joined the meeting at 7:05.

II. **Minutes:** A motion was made by Holger Luther to accept the 04/11/11 minutes as amended, seconded by Heidi Bond, voted in favor 6-0.

III. **Final Town Meeting Warrant Article Assignments:** The Chairman confirmed warrant article assignments. For each article, the assigned member will put forth the Committee's recommendation to Town Meeting.

IV. **Special Town Meeting Warrant Recommendations:** In a series of motions, the Finance Committee voted actions on the following Special Town Meeting Warrant Articles as numbered in the attached warrant:

By motion of Holger Luther, seconded by Heidi Bond, the Finance Committee recommends positive action on Prior Year Bills and Wages, Article Second, voted in favor 6-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Transfer of Funds, Article Third, voted in favor 6-0.

By motion of Kathy Hartmann, seconded by Holger Luther, the Finance Committee recommends positive action on Non-Resident or Foster Care Student Tuition Revolving Account, Article Fourth, voted in favor 6-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Town Hall Boiler Replacement, Article Fifth, voted in favor 6-0.

VI. **Snow and Ice Deficit Spending:** A motion was made by Karen Dow to allow the town to deficit spend the Snow and Ice Account for snow removal purposes and to include in the deficit spending the removal of snow from town buildings, seconded by Paul Dierze, voted in favor 6-0.

VI. **Reserve Fund Transfer Request:** A motion was made by Holger Luther to transfer \$12,000 from the Reserve Fund to Unemployment Insurance, seconded by Paul Dierze, voted in favor 6-0.

VI. **Revote Town Meeting Warrant Article Recommendation:** By motion of Heidi Bond, seconded by Karen Dow, the Finance Committee recommends positive action on Masconomet Regional School District Assessment, Article Fifth, voted in favor 6-0. This recommendation supersedes any previous votes. This recommendation can be found on the attached warrant article. The recommendation is the first paragraph only and is in

bold print. The recommendation does not include the subsequent description.

VI. **Citizen Inquiry:** Heidi Fox inquired about the structure of the warrant. The Committee discussed the mechanics of constructing the warrant.

VI. **Upcoming Meeting Schedule:** The next meeting of the Finance Committee will occur on May 3, 2011 at 6:00 p.m. in the Proctor School Teacher's Lounge. The following meeting will occur on June 27, 2011 at 7:00 p.m. in the Proctor School Teacher's Lounge.

VI. **Adjourn:** A motion was made by Holger Luther to adjourn at 8:00 p.m., seconded by Karen Dow, voted in favor 6-0.

Respectfully submitted,

Erica Clay