

**Topsfield Finance Committee  
Minutes to the Meetings  
March 24, 2010**

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 7:05 p.m. with Paul Dierze, Kathy Hartmann, Holger Luther, and Trudi Perry present. Martha Morrison, Chair of the Board of Selectmen and Selectmen Richard Gandt, Karen Dow, and Laura Powers, Town Administrator Virginia Wilder and Town Moderator John Kinhan were also present. Also attending the meeting were Masconomet Superintendent Anthony Bent, Masconomet School Committee Member Ken Vogel, Elementary School Committee Members Susan Archer and Jeanine Cunniff and Donna Rich, Secretary of the Board of Selectmen. Elementary School Committee Chairman Jeff Evaul joined the meeting at 7:10, Superintendent of Schools Bernard Creeden joined the meeting at 7:20 and Sarah Guido, citizen, joined the meeting at 7:50.

II. **Department Budget Approval:** A motion was made by Holger Luther to approve department budgets as detailed on "Attachment A", March 24<sup>th</sup>, seconded by Kathy Hartmann, voted in favor 5-0.

III. **Annual Finance Committee Letter:** Action on the Annual Finance Committee Letter will be deferred until a later meeting.

IV. **Warrant Article Recommendations:** In a series of motions, the Finance Committee voted actions on the following Annual Town Meeting Warrant Articles as numbered in the attached draft warrant:

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Lease of Emerson Field, Article Seventh, voted in favor 5-0.

By motion of Holger Luther, seconded by Trudi Perry, the Finance Committee recommends positive action on Grant Authorization for Town Projects, Article Eighth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Massachusetts Department of Transportation Contracts, Article Ninth, voted in favor 5-0.

By motion of Holger Luther, seconded by Trudi Perry, the Finance Committee recommends positive action on Park Revolving Fund, Article Tenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Trudi Perry, the Finance Committee recommends positive action on Cemetery Revolving Fund, Article Eleventh, voted in favor 5-0.

By motion of Paul Dierze, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Conservation Commission Revolving Fund, Article Twelfth, voted in favor 4-0-1 with Holger Luther abstaining.

By motion of Paul Dierze, seconded by Kathy Hartmann, the Finance Committee

recommends positive action on Fiscal Year 2011 Additional Real Estate Exemption, Article Thirteenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Trudi Perry, the Finance Committee recommends positive action on Annual Engineering and Landfill Monitoring, Article Fourteenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Proctor School Doors, Article Fifteenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Town Hall Finance Offices Workstations, Article Sixteenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Purchase of a 4x4 Police Cruiser, Article Seventeenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Trudi Perry, the Finance Committee recommends positive action on Purchase of Highway Dump/Sander/Wing/Plow Truck by a Lease Agreement, Article Eighteenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Purchase Fire Department Defibrillator, Article Nineteenth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Purchase of Chemical Analyzers for the Pumping Stations, Article Twentieth, voted in favor 5-0.

By motion of Holger Luther, seconded by Trudi Perry, the Finance Committee recommends positive action on Boston Street and Garden Street Water Tank Inspections, Article Twenty-First, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Central Street Water Main Design, Article Twenty-Second, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Purchase of a Pick-up Truck, Article Twenty-Third, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Post Employment Benefits Trust Fund, Article Twenty-Fourth, voted in favor 5-0.

By motion of Paul Dierze, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Amend Wetlands General Bylaw, Article Twenty-

Sixth, voted in favor 4-0-1 with Holger Luther abstaining.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Non-Criminal Disposition-Scenic Road Bylaw, Article Twenty-Eighth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Non-Criminal Disposition-Stormwater Management & Erosion Control Bylaw, Article Twenty-Ninth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Non-Criminal Disposition-Soil Removal Bylaw, Article Thirtieth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Wind Energy Conversion Systems-Small Scale, Article Thirty-First, voted in favor 5-0.

By motion of Paul Dierze, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Amend Zoning Bylaw, Article III, Section 3.02 Table of Use Regulations, Article Thirty-Second, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Police School Resource Officer, Article Thirty-Fourth, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Highway Road, Bridge, and Sidewalk Reconstructions and Maintenance, Article Thirty-Fifth, voted in favor 5-0.

By motion of Holger Luther, seconded by Paul Dierze, the Finance Committee recommends positive action on Contract for Triennial Re-Certification for Commercial and Industrial Real Estate, Article Thirty-Sixth, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Contract for Triennial Re-Certification for Personal Property, Article Thirty-Seventh, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Police Liability Reduction Training, Article Thirty-Eighth, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Use of Town Facilities for Solar Energy Projects, Article Thirty-Ninth, voted in favor 5-0.

By motion of Holger Luther, seconded by Kathy Hartmann, the Finance Committee recommends positive action on Bylaw Governing Discharges to the Municipal Storm Drain System, Article Fortieth, voted in favor 5-0.

V. **Town Reserve and Capital Policies**: A motion was made by Paul Dierze to approve and adopt the Town Reserve and Capital Policies as written, seconded by Holger Luther, voted in favor 5-0.

VI. **Upcoming Meeting Schedule**: The Committee will next meet on Wednesday, March 31<sup>st</sup> at 7:00 p.m.

VII. **Adjourn**: A motion was made by Holger Luther to adjourn at 8:45 p.m., seconded by Paul Dierze, voted in favor 5-0.

Respectfully submitted,  
Erica Clay