

**Topsfield Finance Committee  
Minutes to the Meetings  
March 1, 2010**

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 7:00 p.m. with Heidi Bond, Paul Dierze, Kathy Hartmann, Stephen Lais, and Trudi Perry present. Masconomet School Committee member Ken Vogel, Selectman Laura Powers, Director of Finance and Human Resources for the Tri-Town School Union, Steven Greenberg, Masconomet School Committee Chair, Lawrence Lindquist, and Elementary School Committee Member Jeanine Cunniff, were also present. Selectman Richard Gandt, Superintendent of Schools Dr. Bernard Creeden and Masconomet Chief Financial Officer Susan Givens joined the meeting at 7:15pm. Steward School Principal Michelle Costa, Proctor School Principal Sarah O'Leary, Topsfield School Committee Chairman Jeff Evaul, Members Rebecca Brockelman and Rosemary Lucey, and Ellen Gaskell, Topsfield School Committee Secretary joined the meeting at 7:45pm

II. **Minutes:** A motion was made by Steve Lais to accept the 02/22/10 minutes as drafted, seconded by Paul Dierze, voted in favor 6-0.

III. **Town Reserve and Capital Policies Report:** Chairman Mark Lyons will bring forth this issue at the March 8<sup>th</sup> meeting. Members are to give feedback to Paul Dierze.

IV. **Legal Opinion of Department Budget Approval:** Chairman Lyons advised the Committee, upon consultation with Town Counsel, it was determined that the Committee do not need to vote department budgets individually and may vote on one document containing all department budgets.

V. **Upcoming Meeting Schedule:** Chairman Lyons advised the Committee that upcoming meetings are scheduled 3/8, 3/15, and 03/22. It will be decided at future meetings if the Committee needs to meet on 03/24 and 03/29.

VI. **Department Budget Presentations:** The following departments presented their Fiscal Year 2011 budgets:

- A. Masconomet School Committee: Budget presented by Dr. Bernard Creeden, Superintendent of Schools, Director of Finance and Human Resources for the Tri-Town School Union, Steven Greenberg, Masconomet School Committee Chair, Lawrence Lindquist and Masconomet School Committee member Ken Vogel.
- B. Elementary School Committee: Budget presented by Dr. Bernard Creeden and Superintendent of Schools Topsfield School Committee Chairman Jeff Evaul.

VII. **Adjourn:** A motion was made by Steven Lais to adjourn at 8:20 p.m., seconded by Heidi Bond, voted in favor 6-0.

Respectfully submitted,

Erica Clay