

**Topsfield Finance Committee
Minutes to the Meetings
February 8, 2010**

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 7:00 p.m. with Heidi Bond, Paul Dierze, Kathy Hartmann, Stephen Lais, and Holger Luther present. Town Administrator Virginia Wilder, Masconomet School Committee member Ken Vogel and Elementary School Committee member Jeanine Cunniff were also present. Selectman Karen Dow, Nancy Luther, and Laura Powers joined the meeting at 7:10 p.m. Selectman Martha Morrison joined the meeting at 7:20 p.m.

II. **Minutes:** A motion was made by Holger Luther to accept the 02/01/10 minutes as drafted, seconded by Stephen Lais, voted in favor 5-0-1 with Kathy Hartmann abstaining.

III. **Department Budget Presentations:** The following departments presented their Fiscal Year 2011 budgets:

- A. Financial Team: Budget presented by Nina Evans, Principal Assessor, Barbara Michalowski, Town Treasurer, and Pam Wood, Town Accountant.
- B. Police Department: Budget presented by Evan Haglund, Police Chief.
- C. Fire Department: Budget presented by Ronald Giovannacci, Fire Chief.

IV. **Town Reserve and Capital Policies Report:** Members will continue reviewing the proposed draft and discuss at a future meeting. Members may send any comments or concerns to Paul Dierze and Chairman Lyons will continue to work on the narrative.

V. **Upcoming Meeting Schedule:** Chairman Mark Lyons advised the Committee that upcoming meetings are scheduled for 2/22 and 3/1.

VI. **Adjourn:** A motion was made by Stephen Lais to adjourn at 8:10 p.m., seconded by Holger Luther, voted in favor 6-0.

Respectfully submitted,
Erica Clay