

TOPSFIELD POLICE DEPARTMENT APPLICATION FOR EMPLOYMENT

Name: _____

Address: _____

Email Address: _____

Phone Number: _____ Cell Number: _____

Position Applied for: (check appropriate box)

- Full-time Officer
- Reserve Officer
- Auxiliary Officer
- Dispatcher

I have read and understand the Topsfield Police Officer Eligibility Requirements that the Town of Topsfield has set forth.

Applicant's Signature: _____

Date: _____

Police Officer Eligibility Requirements

TOPSFIELD POLICE DEPARTMENT

Police officer eligibility requirements are set by the Commonwealth of Mass. and the Topsfield Police Department. The following requirements are minimum standards.

1. The applicant shall possess a valid Massachusetts driver's license or such other valid operator's license or be eligible for a Massachusetts Driver's license.
2. The applicant shall have attained a minimum age of 21 years. A birth or naturalization certificate shall serve as evidence of applicant's date of birth and a copy will be required during the background investigation.
3. The applicant shall not have been convicted of any federal felony or of any offense which if committed in Massachusetts could be punished as a felony unless the applicant has been granted an absolute and unconditional pardon.
4. The applicant shall possess a Massachusetts high school diploma or a diploma issued by an out of state high school accredited by an appropriate agency of the state or shall have passed the general education development diploma test or any other test recommended by Massachusetts as indicating high school diploma level.
5. An applicant must have a License to carry firearms or be eligible and qualified to obtain a Massachusetts License to carry firearms.
6. The applicant shall be of good character as determined from a written report containing the results of the following:
 - a. A background investigation conducted by or on behalf of the Topsfield Police Department. The Topsfield Police Department shall assure that a reasonably appropriate background investigation has been conducted, what persons or agency conducted the investigation and where written results of the investigation are maintained on file.

- b. Such other investigation as may be deemed necessary to provide a basis of judgment on the applicant's loyalty to the United States or to detect conditions which adversely affect performance of one's duty as a law enforcement, tribal law enforcement, jail or secure detention officer.
7. The applicant shall be free from any physical, emotional or mental condition which might adversely affect performance of duties as a law enforcement officer.
8. The applicant shall complete a personal medical examination conducted by a Massachusetts licensed physician authorized by the Topsfield Police Department who shall provide a written report on the results of the examination.
9. The applicant shall complete a Mass. Criminal Justice Training Council Academy or have completed a Mass. Criminal Justice Training Council Academy and provide the Topsfield Police Department with proper graduating documentation.

Disqualifications approved April 18, 2011

1. Applicants who have been disqualified during an oral examination may not apply for a position for one (1) year from the time of disqualification.
2. Applicants who have been disqualified during the background investigation may not apply for a position for three (3) years from the time of disqualification.
3. Applicants who have been disqualified during the medical, psychological, or drug testing may not apply for a position for four (4) years from the time of disqualification.