

TOPSFIELD HISTORIC DISTRICT

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

All inquiries should be directed to Roberta Knight, Community Development
Coordinator -- 978-887-1504.

**Town of Topsfield
Historic District Commission
Application for Certificate of Appropriateness**

Pursuant to the Historic District Acts (MGL, Chapter 40C, as amended) and the Topsfield Historic District By-Law, application is hereby made for certification of exterior work within the Historic District.

To be completed by the applicant. Please answer sections A through E. In sections A and B check as many features as apply to complete the project.

A. Category of Work Proposed:

1. New Construction
2. Reconstruction
3. Restoration
4. Alteration
5. Relocation
6. Demolition
7. Other - Specify _____

B. Type of Structure or Exterior Feature

1. New Building
2. Existing Building
 - a. Built _____ before 1900 _____ after 1900
 - b. Type of Exterior Change Proposed
 Limited to roofing or siding
 Limited to placement and detail of doorways, windows, shutters or lighting fixtures.
3. Fence or Wall
4. Sign
5. Terrace, walk, driveway, or parking lot other than at grade level
 - a. Other – Specify _____

C. Location of Structure or Exterior Features

1. _____ -
street and name
2. Visible from Public Way
3. Not visible from Public Way

D. Description of Work Proposed: Please print or type on the reverse side or separate sheet. Use additional sheets as needed. Copies of architectural sketches, plans, scale drawings, or photographs when required will be retained by the Commission.

