



WPA/WGB Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
Topsfield Wetlands General Bylaw, Chapter 62

A. General Information

1. Project Location (**Note:** electronic filers will click on button for GIS locator):

_____	_____	_____
a. Street Address	b. City/Town	c. Zip Code
Latitude and Longitude:		
_____	_____	_____
d. Latitude	e. Longitude	
_____	_____	
f. Assessors Map/Plat Number	g. Parcel /Lot Number	

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



2. Applicant:

_____	_____	_____
a. First Name	b. Last Name	c. Company

d. Mailing Address		
_____	_____	_____
e. City/Town	f. State	g. Zip Code
_____	_____	_____
h. Phone Number	i. Fax Number	j. Email address

3. Property owner (if different from applicant):

Check if more than one owner

_____	_____	_____
a. First Name	b. Last Name	c. Company

d. Mailing Address		
_____	_____	_____
e. City/Town	f. State	g. Zip Code
_____	_____	_____
h. Phone Number	i. Fax Number	j. Email address

Note:
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

4. Representative (if any):

a. Firm		
_____	_____	_____
b. Contact Person First Name	c. Contact Person Last Name	

d. Mailing Address		
_____	_____	_____
e. City/Town	f. State	g. Zip Code
_____	_____	_____
h. Phone Number	i. Fax Number	j. Email address

Select if you want to see Wetland Fee Transmittal Form.

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

_____	_____	_____
a. Total Fee Paid	b. State Fee Paid	c. City/Town Fee Paid

6. General Project Description:



WPA/WGB Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
Topsfield Wetlands General Bylaw, Chapter 62

Provided by DEP:
DEP File Number
Document Transaction Number
City/Town

A. General Information (continued)

7. Project Type Checklist:

- a. Single Family Home
- b. Residential Subdivision
- c. Limited Project Driveway Crossing
- d. Commercial/Industrial
- e. Dock/Pier
- f. Utilities
- g. Coastal Engineering Structure
- h. Agriculture – cranberries, forestry
- i. Transportation
- j. Other

8. Property recorded at the Registry of Deeds for:

_____	_____
a. County	c. Page Number
_____	_____
b. Book	d. Certificate # (if registered land)

9. Buffer Zone Only

Is the project located only in the Buffer Zone of a bordering vegetated wetland, inland bank, or coastal resource area?

- a. Yes If yes, please answer Question 10 below, then skip to Section C.
- b. No If no, check the resource areas to be affected by this project in Section B.

10. Has work been performed on the property under an Order of Resource Area Delineation involving Simplified Review within 3 years of the date of this application?

- a. No
- b. Yes

If yes, no Notice of Intent or Request for Determination of Applicability may be filed for work within the 50-foot-wide area in the Buffer Zone along the resource area during the three-year term of an Order of Resource Area Delineation, or any Extended Order, or until the applicant receives a Certificate of Compliance, whichever is later.



Provided by DEP:

DEP File Number

Document Transaction Number

City/Town

WPA/WGB Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
 Topsfield Wetlands General Bylaw, Chapter 62

B. Resource Area Effects

Buffer Zone Setback

If the project involves only work in the buffer zone, the distance between closest project disturbance and the BVW inland bank coastal resource area (check one) associated with the buffer zone is:

_____ linear feet

Inland Resource Areas

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:
 Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	_____ 1. linear feet	_____ 2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	_____ 1. square feet	_____ 2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	_____ 1. square feet _____ 3. cubic yards dredged	_____ 2. square feet
d. <input type="checkbox"/> Bordering Land Subject to Flooding	_____ 1. square feet _____ 3. cubic feet of flood storage lost	_____ 2. square feet _____ 4. cubic feet of flood storage replaced
e. <input type="checkbox"/> Isolated Land Subject to Flooding	_____ 1. square feet _____ 2. cubic feet of flood storage lost	_____ 3. cubic feet of flood storage replaced
f. <input type="checkbox"/> Riverfront area	_____ Name of Waterway (if available)	

1. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
- 100 ft. - New agricultural projects only
- 200 ft. - All other projects

2. Total area of Riverfront Area on the site of the proposed project:

_____ Square Feet

3. Proposed alteration of the Riverfront Area:

_____ a. Total Square Feet _____ b. Square Feet within 100 ft. _____ c. Square Feet between 100 ft. and 200 ft.

4. Has an alternatives analysis been done and is it attached to this NOI? Yes No

5. Was the lot where the activity is proposed created prior to August 1, 1996? Yes No



WPA/WGB Form 3 - Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
Topsfield Wetlands General Bylaw, Chapter 62

Provided by DEP:
DEP File Number
Document Transaction Number
City/Town

B. Resource Area Effects

2. Coastal Resource Areas:

Check all that apply below. Attach narrative and supporting documentation describing how the
project will meet all performance standards for each of the resource areas altered, including
standards requiring consideration of alternative project design or location.

Online Users:
Include your
document
transaction
number
(provided on
your receipt
page) with all
supplementary
information you
submit to the
Department.

Table with 3 columns: Resource Area, Size of Proposed Alteration, Proposed Replacement (if any). Rows include Designated Port Areas, Land Under the Ocean, Barrier Beach, Coastal Beaches, Coastal Dunes, Coastal Banks, Rocky Intertidal Shores, Salt Marshes, Land Under Salt Ponds, Land Containing Shellfish, Fish Runs, and Land Subject to Coastal Storm Flowage.

3. Limited Project:

Is any portion of the proposed activity eligible to be treated as a limited project subject to 310 CMR
10.24 or 310 CMR 10.53?

a. Yes No If yes, describe which limited project applies to this project:

b. Limited Project



Provided by DEP:
DEP File Number
Document Transaction Number
City/Town

WPA/WGB Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
Topsfield Wetlands General Bylaw, Chapter 62

C. Bordering Vegetated Wetland Delineation Methodology

Check all methods used to delineate the Bordering Vegetated Wetland (BVW) boundary:

Online Users:
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

1. Final Order of Resource Area Delineation issued by Conservation Commission or DEP (attached)
2. DEP BVW Field Data Form (attached)
3. Final Determination of Applicability issued by Conservation Commission or DEP (attached)
4. Other Methods for Determining the BVW Boundary (attach documentation):
 - a. 50% or more wetland indicator plants
 - b. Saturated/inundated conditions exist
 - c. Groundwater indicators
 - d. Direct observation
 - e. Hydric soil indicators
 - f. Credible evidence of conditions prior to disturbance
5. Other resource areas delineated: a. _____ b. _____

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

D. Other Applicable Standards and Requirements

1. Is any portion of the proposed project located in estimated habitat as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program?
 - a. Yes No If yes, include proof of mailing or hand delivery of NOI to:
 Natural Heritage and Endangered Species Program
 Division of Fisheries and Wildlife
 Route 135, North Drive
 Westborough, MA 01581
 - b. Date of Map _____
2. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?
 - Yes No If yes, include proof of mailing or hand delivery of NOI to:
 Massachusetts Division of Marine Fisheries
 251 Causeway Street, Suite 400
 Boston, MA 02114
 - Not applicable – project is in inland resource area only
3. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
 - a. Yes No If yes, provide name of ACEC (see instructions to WPA Form 3 or DEP Website for ACEC locations). **Note:** electronic filers click on Website.
 - b. ACEC _____



Provided by DEP:
DEP File Number
Document Transaction Number
City/Town

WPA/WGB Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
Topsfield Wetlands General Bylaw, Chapter 62

D. Other Applicable Standards and Requirements

Online Users: Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

4. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?
 - a. Yes No

5. Is any activity within any Resource Area or Buffer Zone exempt from performance standards of the wetlands regulations, 310 CMR 10.00.
 - a. Yes No If yes, describe which exemption applies to this project:

b. Exemption

6. Is this project subject to the DEP Stormwater Policy?
 - a. Yes No
 - b. If yes, stormwater management measures are required. Applicants should complete the Stormwater Management Form and submit it with this form.
 - c. If no, explain why the project is exempt:

E. Additional Information

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

Online Users: Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1. USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2. Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.
3. Other material identifying and explaining the determination of resource area boundaries shown on plans (e.g., a DEP BVW Field Data Form).
4. List the titles and dates for all plans and other materials submitted with this NOI.
5. If there is more than one property owner, please attach a list of these property owners not listed on this form.
6. Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7. Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8. Attach NOI Wetland Fee Transmittal Form
9. Attach Stormwater Management Form, if needed.



Provided by DEP:
DEP File Number
Document Transaction Number
City/Town

WPA/WGB Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40 and
Topsfield Wetlands General Bylaw, Chapter 62

F. Fees

The fees for work proposed under each Notice of Intent must be calculated and submitted to the Conservation Commission and the Department (see Instructions and NOI Wetland Fee Transmittal Form).

No fee shall be assessed for projects of the federal government, the Department, or cities and towns of the Commonwealth.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

1. Municipal Check Number	2. Check date
3. State Check Number	4. Check date
5. Payor name on check: First Name	6. Payor name on check: Last Name

G. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

Signature of Applicant	Date
Signature of Property Owner (if different)	Date
Signature of Representative (if any)	Date

For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents; two copies of pages 1 and 2 of the NOI Wetland Fee Transmittal Form; and the city/town fee payment must be sent to the Conservation Commission by certified mail or hand delivery.

For DEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents; one copy of pages 1 and 2 of the NOI Wetland Fee Transmittal Form; and a copy of the state fee payment must be sent to the DEP Regional Office (see Instructions) by certified mail or hand delivery. (E-filers may submit these electronically.)

Other:

If the applicant has checked the "yes" box in any part of Section D, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
NOI Wetland Fee Transmittal Form
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Fees (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee

Step 5/Total Project Fee: _____

Step 6/Fee Payments:

Total Project Fee: _____
 a. Total fee from Step 5

State share of filing fee: _____
 b. 1/2 total fee **less** \$12.50

City/Town share of filing fee: _____
 c. 1/2 total fee **plus** \$12.50

C. Submittal Requirements

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection
 Box 4062
 Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.
- c.) **To DEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
Stormwater Management Form
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

A. Property Information

Important:

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Note:

This November 2000 version of the Stormwater Management Form supersedes earlier versions including those contained in DEP's Stormwater Handbooks.

1. The proposed project is:
 - a. New development Yes No
 - b. Redevelopment Yes No
 - c. Combination Yes No (If yes, distinguish redevelopment components from new development components on plans).
2. Stormwater runoff to be treated for water quality is based on the following calculations:
 - a. 1 inch of runoff x total impervious area of post-development site for discharge to **critical areas** (Outstanding Resource Waters, recharge areas of public water supplies, shellfish growing areas, swimming beaches, cold water fisheries).
 - b. 0.5 inches of runoff x total impervious area of post-development site for other resource areas.

B. Stormwater Management Standards

DEP's Stormwater Management Policy (March 1997) includes nine standards that are listed on the following pages. Check the appropriate boxes for each standard and provide documentation and additional information when applicable.

Standard #1: Untreated stormwater

- a. The project is designed so that new stormwater point discharges do not discharge untreated stormwater into, or cause erosion to, wetlands and waters.

Standard #2: Post-development peak discharges rates

- a. Not applicable – project site contains waters subject to tidal action.

Post-development peak discharge does not exceed pre-development rates on the site at the point of discharge or downgradient property boundary for the 2-yr, 10-yr, and 100-yr, 24-hr storm.

- b. Without stormwater controls
- c. With stormwater controls designed for the 2-yr, and 10-yr storm, 24-hr storm.
- d. The project as designed will not increase off-site flooding impacts from the 100-yr, 24-hr storm.



B. Stormwater Management Standards (cont.)

c. If the project is redevelopment, explain how much TSS will be removed and briefly explain why 80% removal cannot be achieved.

Standard #5: Higher potential pollutant loads

See Stormwater Policy Handbook Vol. I, page I-23, for land uses of high pollutant loading (see Instructions).

Does the project site contain land uses with higher potential pollutant loads

a. Yes No b. If yes, describe land uses:

c. Identify the BMPs selected to treat stormwater runoff. If infiltration measures are proposed, describe the pretreatment. (Note: If the area of higher potential pollutant loading is upgradient of a critical area, infiltration is not allowed.)

Standard #6: Protection of critical areas

See Stormwater Policy Handbook Vol. I, page I -25, for critical areas (see Instructions).

Will the project discharge to or affect a critical area?

a. Yes No b. If yes, describe areas:

c. Identify the BMPs selected for stormwater discharges in these areas and describe how BMPs meet restrictions listed on pages I-27 and I-28 of the Stormwater Policy Handbook – Vol. I:



B. Stormwater Management Standards (cont.)

Note: components of redevelopment projects which plan to develop previously undeveloped areas do not fall under the scope of Standard 7.

Standard #7: Redevelopment projects

Is the proposed activity a redevelopment project?

- a. Yes No

b. If yes, the following stormwater management standards have been met:

c. The following stormwater standards have not been met for the following reasons:

- d. The proposed project will reduce the annual pollutant load on the site with new or improved stormwater control.

Standard #8: Erosion/sediment control

- a. Erosion and sediment controls are incorporated into the project design to prevent erosion, control sediments, and stabilize exposed soils during construction or land disturbance.

Standard #9: Operation/maintenance plan

- a. An operation and maintenance plan for the post-development stormwater controls have been developed. The plan includes ownership of the stormwater BMPs, parties responsible for operation and maintenance, schedule for inspection and maintenance, routine and long-term maintenance responsibilities, and provision for appropriate access and maintenance easements extending from a public right-of-way to the stormwater controls.

b. Plan/Title _____

c. Date _____

d. Plan/Title _____

e. Date _____



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
Stormwater Management Form
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

C. Submittal Requirements

Online Users:
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

DEP recommends that applicants submit this form, as well as, supporting documentation and plans, with the Notice of Intent to provide stormwater management information for Commission review consistent with the wetland regulations (310 CMR 10.05 (6)(b)) and DEP's Stormwater Management Policy (March 1997). If a particular stormwater management standard cannot be met, information should be provided to demonstrate how equivalent water quality and water quantity protection will be provided. DEP encourages engineers to use this form to certify that the project meets the stormwater management standards as well as acceptable engineering standards. For more information, consult the Stormwater Management Policy.

D. Signatures

Applicant Name

Date

Signature

Representative (if any)

Date

Signature

R:10-17 TTC Form 1: TOPSFIELD WETLANDS GENERAL BYLAW: FEE CALCULATION

See Wetlands Protection Act (310 CMR 10.00) *Appendix B-WETLANDS FEE TRANSMITTAL FORM* to calculate fees due under State regulations.

A. Request for Determination of Negligible Impact (RDNI) \$50		\$ _____
B. Request for Determination of Applicability (RDA)		\$ _____
1) To authorize minor work, calculate fee per D (3) below: \$100.00 minimum.		\$ _____
2) To review Resource Area delineation, for each Resource Area to be reviewed \$.50 per linear foot of Resource Area; \$100 minimum.		\$ _____
C. Abbreviated Notice of Resource Area Delineation (ANRAD)		\$ _____
\$.50 per linear foot of each Resource Area to be reviewed; \$50 minimum.		
D. Notice of Intent (NOI) (includes Abbreviated Notice of Intent)		\$ _____
1) To review Resource Area delineation: <u>Review required unless already done under prior RDA, ANRAD or NOI</u> \$.50 per linear foot of each Resource Area to be reviewed; \$50 minimum.		\$ _____
2) Repair or same design flow replacement of failed septic system [In this case, D 3) does not apply]: \$200.00		\$ _____
3) To request to alter Resource Area Where Resource Areas overlap, the higher fee shall be due.		
a) Buffer Zone	_____ sq. ft. x \$.25/sq. ft.=	\$ _____
b) Land Subject to Flooding	_____ sq. ft. x \$.25/sq. ft.=	\$ _____
c) Land Under Water	_____ sq. ft. x \$.50/sq. ft.=	\$ _____
d) Banks (each bank)	_____ linear ft. x \$5.00 =	\$ _____
e) Freshwater Wetland	_____ sq. ft. x \$.50/sq. ft.=	\$ _____
f) Vernal Pool 100-foot Buffer Zone	_____ sq. ft. x \$.50/sq. ft.=	\$ _____
g) 200-foot Riverfront Area	_____ sq. ft. x \$.30/sq. ft.=	\$ _____
4) To request project activity in Resource Area		
a) Review of Drainage System/Flood Control Structure		
i) on single-family house lot	\$150.00	\$ _____
ii) other	\$500.00	\$ _____
b) Restore to prior condition including waste clean-up:	\$250.00	\$ _____
D. Request for Extension of Permit:	\$100.00 per lot	\$ _____
E. Request to Amend Order of Conditions:	\$100.00	\$ _____
F. Request for a Certificate of Compliance:	\$100.00	
\$ _____		

TOTAL FEE under TOPSFIELD BYLAW		\$ _____
TOTAL FEE under STATE REGULATIONS (State portion + Town portion – from <i>WPA Wetlands Fee Transmittal Form</i>)		\$ _____
TOTAL FEES DUE		\$ _____

Make Checks Payable As Follows:

1. <u>Commonwealth of Massachusetts</u> (State portion of State fee – from <i>WPA Wetlands Fee Transmittal Form</i>)		\$ _____
[Send a copy of this check with 1 copy of the Application to DEP-NERO]		
2. <u>Town of Topsfield</u> (Total of Town portion of the State fee plus Bylaw Fee)		\$ _____
[Submit to TCC with Application]		

Fees are payable to the Town of Topsfield upon submittal of a Request for Determination of Applicability, Abbreviated Notice of Resource Area Delineation, Notice of Intent, Abbreviated Notice of Intent, Request for Extension Permit, Request to Amend an Order of Conditions and Request for Certificate of Compliance. Payment of fees does not assure approval of proposed work. Fees are non-refundable, except when adjustments to Resource Area delineations result in reduction of the areas to be altered.

R:10-18. Form 4
TOPSFIELD CONSERVATION COMMISSION

To the Applicant:

Upon filing a Request for Determination of Applicability, an Abbreviated Notice of Resource Area Delineation, a Notice of Intent or an Abbreviated Notice of Intent under the Topsfield Wetlands General Bylaw, you are required to notify all abutters within **100** feet of the property for which the filing is made.

An abutter is the owner of property within one hundred feet of the boundary of the applicant's/project property, including property located across a street, way, river or stream within the one hundred feet.

You can obtain the names and addresses at the Assessor's Office at the Topsfield Town Hall. Please produce the list and proof of notification at the first Public Hearing for your project.

List of abutters to property located at _____

List prepared by _____

List of Abutters:

Editor's Note: Section R:10-18 was amended by the Topsfield Conservation Commission at Public Hearing on March 22, 2000, and again at Public Hearing on January 23, 2002. The form was changed from Form ! to Form 4 at Public Hearing on December 14, 2005.

R:10-19. TCC Form 2: SITE VISIT AUTHORIZATION FORM

I give permission to the Topsfield Conservation Commission and its agent(s) to enter the property listed below at all times during which the subject matter is pending or ongoing before the Commission (until a Certificate of Compliance is issued in the case of an Order of Conditions or when any other document expires).

Street Address of Property:

Assessors Map and Parcel Number:

Name of Owner (please print) _____

Signature of Owner _____

Date _____

OR

Signature of Authorized Representative of Owner:

Date _____

Name of Owner's Authorized Representative (please print):

Representative's Address and Telephone Number:

**CERTIFICATION OF DISCLOSURE
OF PERSONAL INTERESTS OF CONSULTANT(S)**
(Pursuant to Topsfield Wetland Regulation R:10-5.c)

To: Topsfield Conservation Commission

Fr: Name: _____

Title: _____

Company: _____

License/Registration # (if any): _____

Telephone #: _____

Address: _____

Re: (Circle one) **Certification** **Disclosure**

Project Description: _____

Project Location: _____ (Topsfield, MA)

(Check one)

- I hereby certify to the Commission that neither I nor any member of my company or family, nor any business partner or associate has any interest in the above project beyond standard reasonable fees paid for objective professional services rendered on the project.

OR

- I hereby disclose the following interest(s) in the above-described project:

Nature of interest(s): _____

Persons/entities holding the interest(s): _____

SIGNED UNDER PENALTIES OF PERJURY:

Signature: _____ Date: _____

[Affix professional stamp if any]