

TOPSFIELD COUNCIL ON AGING BOARD OF DIRECTORS MEETING

May 9, 2023 4:00 PM

TOPSFIELD TOWN HALL, 8 WEST COMMON STREET

PRESENT: Chair Penny Rogers, Vice Chair Lynne Bermudez and members Kim Love, Bill Quinn Jr., George Berube, Kendra Berube, Joan Chiffer, Elaine Crippen, Hannah Adelman-Menzer, Steve Walsh and Rusty Brady.

OTHERS: COA Director Kathleen Barbarisi, Associate Member Charlotte O'Toole and Police Chief Neil Hovey.

The Chair called the meeting to order at 4:07 p.m.

I. APPROVAL OF APRIL MINUTES:

Elaine Crippen made a motion to approve the minutes of April 11, 2023. It was seconded by Rusty Brady and the motion carried 11-0.

II. DIRECTOR'S REPORT:

- COA Director Kathleen Barbarisi informed the board that two community members that were connected to the Topsfield COA have passed away, Lois Carpenter and Anna Caples.
- On Tuesday, June 13th at 11am, Institution for Savings will be holding a presentation called "Slam the Scam." The hope is to raise awareness about Social Security-related scams and other government imposter scams, as there is a high rate of scamming through the banks.
- Travelling Chef will be moved to June 13th at 12:00 p.m.
- Erica Yanchus will be having a dance class on both June 12th and June 26th. The classes will be different styles in dance and it will be decided where to go from there.
- There will be a "Soiree at Trinity Church" from 5-8pm. Dinner will be served and Jazz musician, Clyde Wheatley, will be there! This event is sponsored by the Cultural Council and the FRIENDS will be helping with the food.
- There may be a change with scheduling of events, as Tuesday trips may be changed to Thursdays to accommodate the changes of opening and closing of trip sites.

III. REPORTS:

1. FRIENDS LIAISON:

According to COA Liaison Elaine Crippen:

- FRIENDS membership fees have been raised from \$10 to now \$15.
- A large amount of membership sign-up cards have been received and more are coming in. The new enrollment cards have been making it easy for people to sign-up by scanning a QR code and using Venmo through that. It's been a great overall response!

2. COMMUNITY CONNECTIONS (Dementia-Friendly Team, Intergenerational, Craft Connections):

According to Dementia Friendly Liaison Joan Chiffer:

- Alzheimer's and Brain Awareness Month is observed in June and preparation for that has been going well. Joan indicated that an email will go out to raise awareness. The board would love to support this cause by wearing purple for their next board meeting!
- Supper Club discussed the popular Lego art installation, called "The Art of the Brick", which was showcased in Boston recently.
- Joan's Yoga classes that are held on Fridays at 8am will change to Wednesdays at 8am during the summer months.

- No update

Craft Connections Liaison Kendra Berube:

- Card making will begin again in June.

IV. OLD BUSINESS:

- Topsfield COA has a new staff update, Conor McIntosh is the new Data Clerk & Technology Coordinator! Conor will be working part-time Mondays, Tuesdays and Thursdays from 9am-1pm.
- Transportation update: Chief Hovey visited today's meeting to discuss the plan to offer Topsfield COA a 2013 Ford Explorer police vehicle that they will no longer be using and it is now time to replace it. This suv has 112,000 miles on it and has been a backup for the police department for a few years now and gets around 13,000 miles per gallon. If COA does vote to accept this car, the police department will take care of all the conversions that will be needed to hand the vehicle over. This will be a good alternative and backup to the COA van that is currently being used.
- George Berube made a motion that the board accepts the offer of the police vehicle in unison with the Topsfield Town Hall for the COA use. It was seconded by Elaine Crippen and the motion carried 11-0.

V. NEW BUSINESS:

- None

Joan Chiffer made a motion to adjourn the meeting. It was seconded by Hannah Adelman-Menzer and the motion carried 11-0 at 5:14 p.m.

Next Meeting will be June 13, 2023.

Respectfully submitted,

Kim Love

Recording Secretary/Clerk

DOCUMENTS:

- Agenda
- Draft Meeting Minutes – April 11, 2023