

**Topsfield Cable Television Advisory Committee**  
**May 12, 2010**

Approved 6/2

Executive Summary

Cable/Web Survey is complete and results are over 25% return. A report will be prepared for the Selectmen and to present at a public hearing to be scheduled on the Comcast License Renewal process. The negotiations with Comcast continue. The Selectmen are in the process of deciding how the over collection of FRC charges will be handled. The Committee will provide information to help in this decision. The Survey will be analyzed and cost estimates will be prepared to establish a level of funding desired by the Town. A Public Hearing will be held to gather information. The quality of Verizon's video signal continues to be a problem. After a 3 to 4 day service outage on Channel 47, Verizon technicians replaced defective equipment in Town Hall. It has been verified that Verizon does not have the ability to automatically notify us of a service outage. The broadcast quality is still being monitored. A meeting is planned with the Regional Director of External Affairs to review the situation that has been documented by the committee and subscribers. Comcast has send information to all subscribers concerning a price increase.

Meeting opened at 7:35 PM in Town Hall.

Members present: Bill Whiting, Bill Wood, Dana Berenson and Jay MacDougall

Members absent: Kathy Curran

Former Business:

Scheduled meeting of 5/5 was rescheduled to 5/12 due to the Annual Town Meeting extension to 5/5.

The Minutes of 4/7 were approved as written.

New Business:

See Executive Summary

The meeting was adjourned at 8:35 PM

The next scheduled meeting is June 2 at 7:30 PM in the Town Hall.

Respectfully submitted, Bill Whiting.