

**Topsfield Cable Television Advisory Committee**  
**October 7, 2009**

Approved 11/4

Executive Summary

Plans continue to distribute a Public Opinion Survey in support of the ascertainment phase of the Comcast renewal license process. This survey will be issued early next year. A plan will be drafted for the use of the video consultant who has been hired to help with upgrading the town's equipment and preparing RFPs. A number of video projects are planned in support of the Rail Trail Committee. On 10/17 3 trail hikes are planned as well as a reception in the Library and a Ribbon Cutting Ceremony. On 10/22 a lecture will be held on Topsfield's railroad history. On 11/7 the Veteran's Parade and a dedication of the new Memorial Green will be held. These events will be documented and cable programs will be produced.

Meeting opened at 7:35 PM in Town Hall.

Members present: Bill Whiting, Kathy Curran and Dana Berenson  
Members absent: Bill Wood

Former Business:

The Minutes of 9/9 were approved as written.

New Business:

See Executive Summary

The meeting was adjourned at 8:25 PM

The next scheduled meeting is November 4 at 7:30 PM in the Town Hall.

Respectfully submitted, Bill Whiting.