

Approved: 9.16.2021

Topsfield Cable TV Advisory Committee
Virtual Meeting Minutes
Date 8/26/21
Time 7:30 PM

Committee members participating were: Chair Bill Whiting and Member Rafael McDonald. Kevin Harutunian, Town Administrator attended as a guest.

Call to order:

Chair Whiting called the meeting to order at 7:35 PM

Approval of Meeting Minutes:

Member McDonald made a motion to accept the Minutes of 7/29/21/21 as written, seconded by Chair Whiting. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Absent
Member McDonald	Yes

Former Business:

The Committee is still waiting for a current draft of the Comcast License from our lawyer to review.

A discussion was held on the need to update the Frequently Asked Questions about Cable TV on the revised Town website.

New Business:

A discussion was held on the responsibilities of the Committee until the end of the year when the Committee is to be disbanded.

A number of “implementation functions” were discussed that result from the new contract and the issues raised at the Public Hearing. These matters will be addressed after the end of the year.

Adjourn:

At 8:10 Member McDonald made a motion to adjourn, seconded by Member MacDonald. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Absent
Member McDonald	Yes

Documents:

1. Agenda