

Approved: 10/28/21

Topsfield Cable TV Advisory Committee
Virtual Meeting Minutes
Date 9/16/21
Time 7:30 PM

Committee members participating were: Chair Bill Whiting, Member Marshall Hook and Member Rafael McDonald. Kevin Harutunian, Town Administrator as a guest.

Call to order:

Chair Whiting called the meeting to order at 7:35PM

Approval of Meeting Minutes:

Member McDonald made a motion to accept the Minutes of 8/26/21 as written, seconded by Member Hook. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Yes
Member McDonald	Yes

Former Business:

- The delay in approving the Comcast License was discussed. Several problems with “version control” made reviewing drafts difficult.
- Changes to the Town Website for Cable TV were discussed.

New Business:

- Reviewed plans for negotiating a new license for Verizon, to expire on 12/4 were discussed.

Adjourn:

At 8:20 Member Hook made a motion to adjourn, seconded by Member MacDonald. The motion carried by roll call vote.

Chair Whiting	Yes
Member Hook	Yes
Member McDonald	Yes

Documents:

1. Agenda